

An Automated System That's Easy to Use:

Your User ID and password are required to use the Michigan Automated Tax Payment System. When you call to make your payment, you will hear a set of easy to understand prompts to guide you through entering your tax payment information. Here is a step-by-step worksheet for your convenience.

Michigan Automated Tax Payment System		Worksheet
You can photocopy this worksheet to use for future payments and keep a copy for your files with your Confirmation Number.		
1	Enter your 5- or 6-digit User Identification Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
2	Enter your 4-digit Password	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
3	Select your 5-digit Tax Type Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
4	Enter the 4-digit Tax Period and Date <i>The year and month (YYMM) for which you are paying</i>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
5	Enter the Payment Amounts	Tax Amount <input type="text"/> Penalty Amount <input type="text"/> Interest Amount <input type="text"/>
6	Enter the Total Payment Amount	<input type="text"/>
7	Select or Enter your Bank Account Information	
8	Select or Enter the 8-digit Business Date the Payment will be taken from your Bank Account (MMDDYYYY)	<input type="text"/>
9	Record the Confirmation Number you receive	<input type="text"/>
10	Record the Date of the Call	<input type="text"/>

Commonly Asked Questions:

When do I make my payments? Payments can be made through the Michigan Automated Tax Payment System 24 hours a day, 7 days a week. However, payments must be completed by 9 p.m. ET at least one business day prior to the due date to be accepted as timely. Payments can be made up to 90 days in advance. Just call 1-877-865-2860.

How do I change my account profile information or add new tax types? If you need to change your account profile or would like to register to pay additional tax types by EFT, please complete form 2439, Notice of Addition or Change of Tax Types/Bank Change, which is available at:

www.michigan.gov/biztaxpayments

Do I need a User ID and password? Yes, use the information shown on the front of this letter. You will be prompted to enter your User ID and password.

To make a payment using this system, please call **1-877-865-2860**. If you have questions, please call **1-866-282-1633** to speak to a customer service representative.